

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

William F. Donnelly
Deputy Director for Administration

EXTENSION

NO.

DDA 87-2476

DATE

19 November 1987

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

D/OIT

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Distribution:

Orig - Addressee

1 - DDA Subj

14.

1 - WFD Chrono

15.

Ed:

Following the meeting on 12 Nov with [] and you, I spoke to []. He expects you to telephone him and arrange for the same briefing you gave to me to be given to him. As I stated at that meeting, this may not change the course of events but by commission I want to make certain that the views of OIT on this topic have been heard by [].


I recently spoke to Dick Kerr about the memorandum from the IC Staff pertaining to SAFE. He has read the response to that memo prepared by [] people. He said that rather than discuss the matter with the DDCI at this time he had forwarded the [] memorandum to Gen. Heinz. We will see what happens.

On 13 November at the Comptroller's off-site I briefed the Deputy Directors about a six-month slip in occupancy of the NHB. I told them that the slip was due to delays in fitting up the building after it is turned over to us by GSA. As you are aware many of the problems are centered around wiring the new building. Yesterday I briefed the DDCI as well about the slip. Please insure that your officers who are responsible for making preparations for occupancy of the NHB understand that this additional time has been obtained

(cont)

and announced but this in no way should reduce their resolve to get the new building ready for occupancy ASAP.

STAT


William F. Donnelly